

DAAR-HR (140-10)

### MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Army Reserve Soldiers Who Deploy as Civilian Employees

1. References:

a. OCAR, DAAR-HR, memorandum, (Army Reserve Soldiers Who Deploy as Civilian Employees), 18 Apr 13

b. AR 140-10, Assignments, Attachments, Details, and Transfers

c. AR 135-91, Service Obligations, Methods of Fulfillment, Participation Requirements, and Enforcement Procedures

d. USARC, AFRC-TR, memorandum, (Army Reserve Policy on Soldiers Training in Imminent Danger Area (IDA), Hostile Fire Zone (HFZ) and Combat Zone (CZ), 4 Nov 05.

e. ASA/MRA, SAMR-TRM, memorandum, (Training of Reserve Component Units and Individuals in Areas Designated for Receipt of Hostile Fire / Imminent Danger Pay and Combat Zones, 14 Feb 06.

2. This memorandum supersedes reference 1a.

3. The Army Reserve continues to have a large number of Soldiers employed overseas by civilian companies. Retaining Soldiers is the number one priority of the Army Reserve. The following guidance will allow Army Reserve Soldiers to remain in the Selected Reserve and participate in training activities while employed overseas to include Soldiers employed as contractors for civilian companies.

4. Commanders have the following options:

a. First priority, retain Soldiers deployed as civilian employees for less than one year in their unit of assignment. Commanders will authorize those affected Soldiers the opportunity to perform duty closer to their areas of employment but outside an imminent danger area or hostile Fire zone as indicated below. See the list of Army Reserve Units and prohibited inactive duty locations in enclosure 1.

(1) Attachment of Soldiers to the closest Army Reserve unit to their areas of employment to perform Annual Training. Coordinating attachment through his/her chain of command is the Soldier's responsibility.

(2) To perform inactive duty training (IDT) with the closest Army Reserve units to their areas of employment. Inactive duty training will be at no travel or per diem costs to the government. IDT will be coordinated with the Soldier's chain of command and require a request to rescheduled training, a training plan, and submission of a DA Form 1380, Record of Individual Performance of Reserve Duty Training, upon completion of his/her duty.

b. In accordance with reference 1b, reassign Soldier to the Standby Reserve Active Status List.

c. Soldiers that have accepted an overseas employment opportunity and have completed their Military Service obligation may consider transferring to the Individual Ready Reserves (IRR).

5. Because of the potential costs to the Soldier, retention in the Selected Reserve while temporarily residing overseas for less than one year must be on a voluntary basis. Eligible Soldiers will be counseled by their first line leaders using the DA Form 4856, Developmental Counseling Form in enclosure 2, to ensure they understand travel to and from an overseas location to perform duty or report for mobilization will not incur any costs to the government except for pay and allowances. Those non-obligated Soldiers notifying their commands of overseas residency exceeding one year will be reassigned to the Standby Reserve for a period not to exceed 30 months in accordance with reference 1b.

6. See enclosure 3 for processing procedures for all Army Reserve Soldiers that deploy as civilians.

7. This memorandum remains in effect until rescinded or superseded.

8. For additional information, contact Mr. Don Hammons United States Army Reserves Command (USARC) G1 at (910) 570-8145, donald.c.hammons.civ@army.mil or the USARC, Enlisted Management Branch at usarmy.usarc.usarc-hq.mbx.pmd-emb@mail.mil

FOR THE CHIEF OF ARMY RESERVE:

TRAYLOR.TRAVIS Digitally signed by ONEAL.111321555 TRAVILOR.TRAVIS.ONEAL.1113 215557 7 Date: 2022.08.16 13:08:21-04:09 TRAVIS O. TRAYLOR COL, GS Deputy Chief of Staff, G-1

5 Encls 1-3. as (cont)

#### DAAR-HR

SUBJECT: Army Reserve Soldiers Who Deploy as Civilian Employees

(Encls Cont) 4. PAG Checklist 5. Definitions **DISTRIBUTION:** A (MSC) 7 MSC 9 MSC 311 SC(T) AREC: 8A **USARAF** USARCENT **USARPAC USARNORTH USARSOUTH** ARA: **I CORPS IIICORPS XVIII ABC** USARJ GARRISON: **USAG-Fort Hunter Liggett USAG-Fort Buchanan** USAG-Fort McCoy ASA-Dix CF: USARC XOs

USARC DIR/DEP/CH/ASST OCAR Directors & Deputies OCONUS TPU

Alaska

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Facility	2 Zp	State	Unit	UIC

		albic	412	1 GUINUY		
W7UEA1	DET 1, 1984th United States Army Hospital	AK	02025	CPT JIM L	9TH MISSION SUPPORT COMMAND	BLDG 45580, LOOP RD
W8DFA2	DET Alaska, USAR Theather Support Group	AK	02025	CPT JIMIL	9TH MISSION SUPPORT COMMAND	BLDG 45580, LOOP RD
W8G4AA	3d USAR Mobilization Support Group	AK	02025	CPT JIM L	9TH MISSION SUPPORT COMMAND	BLDG 45580, LOOP RD
WS5YAA	297th Engineer Company (Horizontal)	AK	02025	CPT JIM L	9TH MISSION SUPPORT COMMAND	BLDG 45580, LOOP RD
<b>MSSYT1</b>	Headquarters, 297th Engineer Company (Horizontal)	AK	02025	CPT JIM L	9TH MISSION SUPPORT COMMAND	BLDG 45580, LOOP RD
WTFNA2	Personal Effects Depot Platoon, 962d Quartermaster Co	AK	02025	CPT JIM L	9TH MISSION SUPPORT COMMAND	BLDG 45580, LOOP RD
W7UEA2	DET 2, 1984th United States Army Hospital	AK	0295D	FT WAINWR	9TH MISSION SUPPORT COMMAND	3470 CHIPPEWA AVENUE
W853AA	3301st US Army Reserve Mobilization Support Batta	AK	0295D	FT WAINWR	9TH MISSION SUPPORT COMMAND	3470 CHIPPEWA AVENUE
WS5YA1	DET 1, Horizontal Construction, 297th Engineer Company	AK	0295D	FT WAINWR	9TH MISSION SUPPORT COMMAND	3470 CHIPPEWA AVENUE
Hawaii						
WND6X4	HHC SOOth Military Intelligence Group (EAC) (AC ELM)	H	15790	PROPOSED	US ARMY, PACIFIC COMMAND (USARPAC)	BLDG 520 (546 BONNEY LOOP) (2ND FLOOR)
WNDXAA	HHC, 311TH SIGNAL COMMAND (THEATER)	Ŧ	15790	FT SHAFTE	US ARMY, PACIFIC COMMAND (USARPAC)	BLDG 520 (546 BONNEY LOOP) (2ND FLOOR)
WNDXR1	HHC, 311th Signal Command (Theater) (AR ELM)	Η	15790	FT SHAFTE	311TH SIGNAL COMMAND	BLDG 520 (546 BONNEY LOOP) (2ND FLOOR)
TXXDNW	HHC, 311TH SIGNAL COMMAND (THEATER) (AC ELM)	H	15790	FT SHAFTE	US ARMY, PACIFIC COMMAND (USARPAC)	BLDG 520 (546 BONNEY LOOP) (2ND FLOOR)
WNDX99	HHC, 311TH SIGNAL COMMAND (THEATER) (AUG)	Η	15790	FT SHAFTE	US ARMY, PACIFIC COMMAND (USARPAC)	BLDG 520 (546 BONNEY LOOP) (2ND FLOOR)
19XUNW	HHC, 311TH SIGNAL COMMAND (THEATER) (AUG)	ίH	15790	FT SHAFTE	US ARMY, PACIFIC COMMAND (USARPAC)	BLDG 520 (546 BONNEY LOOP) (2ND FLOOR)
W8HY04	DET 3, US Army Reserve Element, US PACOM Intel Opns Ctr	Η	15808	CP SMITH	MILITARY INTELLIGENCE READINESS COMMAND (MIRC)	P.O. BOX 64010
WQX8T1	Headquarters, 871 Engineer Company, Vertical Constructi	Η	1538A	НГО	9TH MISSION SUPPORT COMMAND	470 WEST LA KAULA ST
WNBFXA	A Company, 249th Engineer Batttalion (Prime Power)	ΙH	1538Z	HILO	412TH THEATER ENGINEER COMMAND	KMR
WQX8AA	871ST Engineer Company, Vertical Construction	ΗI	1538Z	НІГО	9TH MISSION SUPPORT COMMAND	470 WEST LA KAULA ST
WRMAT1	Detachment 1, Headquarters & Headquarters Company, Infa	Ы	1538Z	НГО	9TH MISSION SUPPORT COMMAND	KMR
WYBKA7	Det 8, 351st CA Command (Civil Affairs Planning Team)	Н	1588C	TURNER HA	US ARMY CA AND PSYOP CMD	1550 PASS STREET
WYBKA8	Det 9, 351st CA Command (Civil Affairs Planning Team)	IH	1588C	TURNER HA	US ARMY CA AND PSYOP CMD	1550 PASS STREET
WYGGBO	Company B (HUMINT), 301st MI BN (TSC)(EAC)	IH	1588C	TURNER HA	MILITARY INTELLIGENCE READINESS COMMAND (MIRC)	1550 PASS STREET
W71204	Det 3 (Co C), 2d Battalion (BCT), 413th Regiment	IH	1588C	TURNER HA	95TH TRAINING DIV (IET)	1550 PASS STREET
W7QSAA	HQ, 9TH MISSION SUPPORT COMMAND	н	1588C	TURNER HA	9TH MISSION SUPPORT COMMAND	1550 PASS STREET
W7UEAA	1984th United States Army Hospital	н	1588C	TURNER HA	9TH MISSION SUPPORT COMMAND	1550 PASS STREET
W7UET1	HQs, 1984th United States Army Hospital	IH	1588C	TURNER HA	9TH MISSION SUPPORT COMMAND	1550 PASS STREET
W82CAA	4960th Multifunctional Training Brigade	IΗ	1588C	TURNER HA	9TH MISSION SUPPORT COMMAND	1550 PASS STREET
W8DFAA	USAR Theater Support Group	IΗ	1588C	TURNER HA	9TH MISSION SUPPORT COMMAND	1550 PASS STREET
W8DFT1	HQ, USAR Theater Support Group	IH	1588C	TURNER HA	9TH MISSION SUPPORT COMMAND	1550 PASS STREET
W8DFA1	Det Oahu, USAR Theater Support Group	IH	1588C	TURNER HA	9TH MISSION SUPPORT COMMAND	1550 PASS STREET
W8DFA5	USAR TSG Defense Coordination Office/Element (DCO/E)	н	1588C	TURNER HA	9TH MISSION SUPPORT COMMAND	1550 PASS STREET
W8DFA6	USAR TSG Regional Emergency Preparedness Liaison Office	н	1588C	TURNER HA	9TH MISSION SUPPORT COMMAND	1550 PASS STREET
W8HWAA	US Army Pacific Support Unit	н	1588C	TURNER HA	9TH MISSION SUPPORT COMMAND	1550 PASS STREET
W8HWT1	Headquarters, US Army Pacific Support Unit	Ы	- 1588C	TURNER HA	9TH MISSION SUPPORT COMMAND	1550 PASS STREET
W8S4AA	3302d US Army Reserve Mobilization Support Battalion	H	1588C	TURNER HA	9TH MISSION SUPPORT COMMAND	1550 PASS STREET

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9TH MISSION SUPPORT COMMAND US ARMY, PACIFIC COMMAND (USARPAC)

9TH MISSION SUPPORT COMMAND

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3305th US Army Reserve Mobilization Support Detachment

HHD 500th Military Intelligence Group (EAC)

3304th US Army Reserve Mobilization Support Detachment

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W8DFA3	Det American Samoa, USAR Theater Support Group	S	AS99A	PAGO PAGO	9TH MISSION SUPPORT COMMAND	BOX 2508 (TAFUNA)
WRADAA	127th Chaplain Detachment (Division)	A	AS99A	PAGO PAGO	9TH MISSION SUPPORT COMMAND	BOX 2508 (TAFUNA)
WRMABO	Company B, Rifle Company, Infantry Battalion, Infantry	AS	AS99A	PAGO PAGO	9TH MISSION SUPPORT COMMAND	BOX 2508 (TAFUNA)
WRMACO	Company C, Rifle Company, Infantry Battalion, Infantry	AS	A599A	PAGO PAGO	9TH MISSION SUPPORT COMMAND	BOX 2508 (TAFUNA)
WRX9A0	Forward Support Company, 411th Engineer Battalion	AS	AS99A	PAGO PAGO	9TH MISSION SUPPORT COMMAND	BOX 2508 (TAFUNA)
WTFNA3	Evacuation/Mortuary Platoon, 962d Quartermaster Co	SA	AS99A	PAGO PAGO	9TH MISSION SUPPORT COMMAND	BOX 2508 (TAFUNA)

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WRUETO	HHC, 457th Civil Affairs Battalion (Tactical)	DE	DE253	EAST CAMP	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3104 AM LAGER CAMP NORMANDY
WRUEBO	Company B, 457th Civil Affairs Battalion (Tactical)	DE	DE253	EAST CAMP	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3104 AM LAGER CAMP NORMANDY
WRUEDO	Company D, 457th Civil Affairs Battalion (Tactical)	DE	DE253	EAST CAMP	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3104 AM LAGER CAMP NORMANDY
WV8HAA	341st Transportation Detachment (Movement Control Tm)	DE	DE253	EAST CAMP	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3104 AM LAGER CAMP NORMANDY
W80SAA	7th Intermediate Level Education Detachment, USAREUR	DE	DE253	EAST CAMP	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3104 AM LAGER CAMP NORMANDY
WYSOAA	1172d Transportation Detachment (Movement Control Tm)	DË	DE253	EAST CAMP	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3104 AM LAGER CAMP NORMANDY
WRB2AA	88th Chaplain Detachment (Division)	DE	DE253	EAST CAMP	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3104 AM LAGER CAMP NORMANDY
R55201	Transportation Detachment (Movement Control Tm)	DE	DE253	EAST CAMP	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3104 AM LAGER CAMP NORMANDY
WZA9AA	530th Transportation Detachment (Movement Control Tm)	DE	DE253	EAST CAMP	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3104 AM LAGER CAMP NORMANDY
W8G714	DLA-EUROPE/AFRICA CENTER-GE	DE	DES8Q	KLEBER KA	76TH USAR OPERATIONAL RESPONSE COMMAND	UNIT 23125, BOX 1000, BLDG 3227, RM 212, KLEBER CASEFN
WRAQAA	209th Support Detachment (Digital Liaison)(ASCC)	DE	DE708	MCCULLY B	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 6258
W8EHAA	773d Civil Support Team	DE	DE86A	PANZER KA	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3007
WQ1MAA	HHC, 510th Regional Support Group	DĒ	DEA42	SEMBACH A	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	L393/FLUG PLATZ
W8YAD8	Det 7. Molesworth (EUCOM JAC)	8	GB505	MENWITH H	MILITARY INTELLIGENCE READINESS COMMAND (MIRC)	UNIT 8845 BOX 100 RAF MOLESWORTH
WR1HA4	Trial Defense, Tm 4, 16th Legal Opns Detachment (TD)	DE	GE15E	KAISERSLA	LEGAL COMMAND	BLDG 3103
W8EDAA	7th Mission Support Command, US Army Reserve	DE	GE15E	KAISERSLA	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3103
WSYEAA	HHD, 446th Transportation Battalion (Movement Control)	DE	GE15E	KAISERSLA	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3100
WYGYAA	793d Transportation Detachment (Movement Control Tm)	DE	GE15E	KAISERSLA	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3100
WYSIAA	1177th Transportation Detachment (Movement Control Tm)	DE	GE15E	KAISERSLA	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3100
W7TGAA	US Army Medical Support Unit-Europe	DE	GE15E	KAISERSLA	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3100
WS7199	Augmentation, 361st Civil Affairs Brigade	Ш	GE15E	KAISERSLA	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3106
WYF5AA		1	DT1 FT	KAISERSLA VAICEDCLA	US ARWIT, EUROPE & SEVENTH ARWIT (USAREUR)	
WYF511	14t Platnon 406th Personnel Company (Human Resources)	л Д	GE15F	KAISERSLA KAISERSI A	US ARMY, EUROPE & SEVENTH ARMY (USAREUR) US ARMY FUROPE & SEVENTH ARMY (USAREUR)	BLDG 3100
WYF5A2	2d Platoon. 406th Personnel Company (Human Resources)	DE	GE15E	KAISERSLA	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3100
WYF5A3	3d Platoon, 406th Personnel Company (Human Resources)	DE	GE15E	KAISERSLA	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3100
WYF5A4	4th Platoon, 406th Personnel Company (Human Resources)	DE	GE15E	KAISERSLA	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3100
WYFSAS	1st Platoon, 406th Personnel Company (Postal)	DE	GE15E	KAISERSLA	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3100
WYF5A6	2d Platoon, 406th Personnei Company (Postal)	DE	GE15E	KAISERSLA	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3100
WYF5A7	3d Platoon, 406th Personnei Company (Postal)	DE	GE15E	KAISERSLA	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3100
WSQMAA	221st Public Affairs Detachment	DE	GE15E	KAISERSLA	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3103
WS7LAA	HHC, 361st Civil Affairs Brigade	DE	GE15E	KAISERSLA	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3106
WZ4TAA	589th Engineer Detachment (FEST-A)	DE	GE15E	KAISERSLA	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3103
WRB3AA	89th Chaplain Detachment (Division)	BC	GE15E	KAISERSLA	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3106
WZ6NAA	HHC, 83d Combat Sustainment Support Battalion (CSSB)	DE	GE15E	KAISERSLA	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 3106

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WNGHAA	207th Military Intelligence Brigade (MIB)	DE	GE93Q	WIESBADEN	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 1067
WNGHX1	207th Military intelligence Brigade (ACE)	Ы	GE93Q	WIESBADEN	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 1067
WRUECO	Company C, 457th Civil Affairs Battalion (Tactical)	DE	GE93Q	WIESBADEN	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 1067
WND1AA	66th Military Intelligence Brigade (MIB)	DE	GE93Q	WIESBADEN	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 1067
WND1R1	66th Military Intelligence Brigade (ARE)	DE	GE93Q	WIESBADEN	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 1067
WND1X1	66th Military Intelligence Brigade (ACE)	DE	GE93Q	WIESBADEN	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 1067
WZ6PAA	319th Military History Detachment Team B	Ы	GE93Q	WIESBADEN	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 1067

W7UEA3	DET 3, 1984th United States Army Hospital	GU	GUO1P	BARRIGADA	9TH MISSION SUPPORT COMMAND	B-61 AMMON AVE
W858AA	3303d US Army Reserve Mobilization Support Battalion	GU	GUO1P	BARRIGADA	9TH MISSION SUPPORT COMMAND	B-61 AMMON AVE
WRCYAA	797 Engineer Company (Vertical Construction)	GU	GU01P	BARRIGADA	9TH MISSION SUPPORT COMMAND	BLDG 59 AMMON AVE
WRMAE0	Company E, Rifle Co, Infantry Bn, Infantry	en	GU01P	BARRIGADA	9TH MISSION SUPPORT COMMAND	B-61 AMMON AVE
WSTTAA	302d Quartermaster Co	GU	GUOIP	BARRIGADA	9TH MISSION SUPPORT COMMAND	BLDG 59 AMIMON AVE
WSTTT1	HQ, 302d Quartermaster Co	GU	GUOIP	BARRIGADA	9TH MISSION SUPPORT COMMAND	BLDG 59 AMMON AVE
WTFNA4	Evacuation/Mortuary Piatoon, 962d Quartermaster Co	GU	GU01P	BARRIGADA	9TH MISSION SUPPORT COMMAND	B-61 AMMON AVE
WVH5AA	368th Military Police Company	GU	GUOIP	BARRIGADA	9TH MISSION SUPPORT COMMAND	B-61 AMMON AVE
W8DFA4	DET Marianas. USAR Theater Support Group	ß	GU243	GUAM	9TH MISSION SUPPORT COMMAND	B-61 AMMON AVE

WRUEAO	Company A, 457th Civil Affairs Battalion (Tactical)	E	П542	LONGARE S	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	US SETAF AUG
WNGHR1	207th Military Intelligence Brigade (ARE)	E	17938	VICENZA	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 205
WZ5UAA	2500th Support Detachment (Digital Liaison)(ASCC)	E	1T938	VICENZA	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 205
R55202	Transportation Detachment (Movement Control Tm)	F	11938	VICENZA	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 205
WNGLX2	Active Component Element, HHC 79th Theater Sustainment	F	IT938	VICENZA	79TH THEATER SUSTAINMENT COMMAND	BLDG 205
WZUWAA	603d Transportation Detachment (Movement Control Tm)	E	T938	VICENZA	US ARMY, EUROPE & SEVENTH ARMY (USAREUR)	BLDG 205

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WND6X3	HHC 500th Military Intelligence Group (EAC) (AC ELM)	ď	JP50B	OKINAWA	US ARMY, PACIFIC COMMAND (USARPAC)	500 MI GRP
W8HWA2	Det Japan, US Army Pacific - Support Unit	ď	79997	CAMP ZAMA	9TH MISSION SUPPORT COMMAND	UNIT 45005
WND6X2	HHC 500th Military Intelligence Group (EAC) (AC ELM)	٩ſ	8664L	CAMP ZAMA	US ARMY, PACIFIC COMMAND (USARPAC)	UNIT 45005
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WRMAE1	Detachment 1, Company E, Rifle Company, Infantry Battal	Å	MP800	SAIPAN	9TH MISSION SUPPORT COMMAND	BEACH ROAD, SAIPAN; P.O. BOX 1490
WSTTAL	Detachment 1, 302d Quartermaster Co	Ъ	MP800	SAIPAN	9TH MISSION SUPPORT COMMAND	BEACH ROAD, SAIPAN; P.O. BOX 1490

Puerto Rico

BLDG 807, CLIFF RD, RAMEY AFB	15T MISSION SUPPORT COMMAND	AGUADILLA	PR020	PR	3d Plt (Collection), 311th Quartermaster CO (MA	WVGRA3
BLDG 807, CLIFF RD, RAMEY AFB	1ST MISSION SUPPORT COMMAND	AGUADILLA	PR020	РК	2d Plt (Collection), 311th Quartermaster CO (MA)	WVGRA2
 BLDG 807, CLIFF RD, RAMEY AFB	15T MISSION SUPPORT COMMAND	AGUADILLA	PR020	РК	1st Plt (Collection), 311th Quartermaster CO (MA)	WVGRA1
BLDG 807, CLIFF RD, RAMEY AFB	1ST MISSION SUPPORT COMMAND	AGUADILLA	PR020	PR	HQ, 311th Quartermaster Company (Mortuary Affairs)	WVGRT1
BLDG 807, CLIFF RD, RAMEY AFB	1ST MISSION SUPPORT COMMAND	AGUADILLA	PR020	РК	311th Quartermaster Company (Mortuary Affairs)	WVGRAA
BLDG 807, CLIFF RD, RAMEY AFB	1ST MISSION SUPPORT COMMAND	AGUADILLA	PR020	РК	91st Chaplain Detachment Team B	WRBSAA
BLDG 807, CLIFF RD, RAMEY AFB	1ST MISSION SUPPORT COMMAND	AGUADILLA	PR020	PR	HHC, 210th Regional Support Group	WRAMAA

#### BLDG 807, CLIFF RD, RAMEY AFB 611 SOUTH TERMINAL ROAD **611 SOUTH TERMINAL ROAD** 611 SOUTH TERMINAL ROAD 609 SOUTH TERMINAL ROAD 611 SOUTH TERMINAL ROAD 353 CITIZEN-SOLDIER WAY BLDG 323, 324, 325 BLDG 323, 324, 325 **509 VICTORIA AVE** 1ST MISSION SUPPORT COMMAND **1ST MISSION SUPPORT COMMAND 1ST MISSION SUPPORT COMMAND 1ST MISSION SUPPORT COMMAND 1ST MISSION SUPPORT COMMAND 1ST MISSION SUPPORT COMMAND** 15T MISSION SUPPORT COMMAND **1ST MISSION SUPPORT COMMAND** 15T MISSION SUPPORT COMMAND 1ST MISSION SUPPORT COMMAND 15T MISSION SUPPORT COMMAND **1ST MISSION SUPPORT COMMAND** 15T MISSION SUPPORT COMMAND 1ST MISSION SUPPORT COMMAND 1ST MISSION SUPPORT COMMAND 15T MISSION SUPPORT COMMAND **15T MISSION SUPPORT COMMAND** 15T MISSION SUPPORT COMMAND 1ST MISSION SUPPORT COMMAND **1ST MISSION SUPPORT COMMAND** 15T MISSION SUPPORT COMMAND **1ST MISSION SUPPORT COMMAND** 15T MISSION SUPPORT COMMAND 15T MISSION SUPPORT COMMAND 15T MISSION SUPPORT COMMAND 15T MISSION SUPPORT COMMAND **1ST MISSION SUPPORT COMMAND** 15T MISSION SUPPORT COMMAND 1ST MISSION SUPPORT COMMAND 1ST MISSION SUPPORT COMMAND 1ST MISSION SUPPORT COMMAND 1ST MISSION SUPPORT COMMAND **1ST MISSION SUPPORT COMMAND** 15T MISSION SUPPORT COMMAND LEGAL COMMAND LEGAL COMMAND LEGAL COMMAND LEGAL COMMAND AGUADILLA FT BUCHAN AGUADILLA AGUADILLA AGUADILLA AGUADILLA AGUADILLA AGUADILLA AGUADILLA FT BUCHAN AGUADILLA AGUADILLA AGUADILLA FT BUCHAN FT ALLEN FT ALLEN PR020 PR02B PR020 PR020 PR020 PR020 PR020 PR020 PR020 PR137 PR137 PR137 PR137 PR020 PR020 PR030 PR030 PR137 **PR137** PR137 R R R R R R ЪЯ R R R R РR R R PR PR X X X X X X X X РВ RR PR PR Чď PR Я R 8. K В R РЯ РВ РВ Ч R R R R R РЯ Headquarters, 266th Ordnance Company (AMMO) (Modular) 276th Maintenance Company, Platoon 2, (Elec Equip Maint) 301st Military Police Company(Maneuver Support)(Mobile) 1st Platoon, 271st Personnel Company (Human Resources) Legal Ops Tm 11 (S), 174th Legal Opns Detachment (MF) Trial Defense, Tm 1, 154th Legal Opns Detachment (TD) Legal Ops Tm 5 (G), 174th Legal Opns Detachment (MF) Legal Ops Tm 6 (G), 174th Legal Opns Detachment (MF) 430th Quartermaster Company (Field Service Modular) Company B, 35th Signal Battalion (Expeditionary)(ESB) 215th Military Police Detachment (Law Enforcement) Forward Support Company, 448th Engineer Battalion 1st Platoon, 266th Ordnance Co (AMMO)(Modular) 3d Platoon, 266th Ordnance Co (AMMO) (Modular) HHC, 210th Regional Support Group Augmentation 2d Platoon, 266th Ordnance Co (AMMO)(Modular) HHC, 77th Combat Sustainment Support Battalion 4th Plt (Collection), 311th Quartermaster CO (MA) 5th Plt (Collection), 311th Quartermaster CO (MA) Det 3 (Co C) 1st Battalion (BCT), 389th Regiment Company B, 402d Civil Affairs Battalion (Tactical) HQs, 271st Personnel Co (Human Resources) (~) Company C, 402d Civil Affairs Battalion (Tactical) Company D, 402d Civil Affairs Battalion (Tactical) 430th Quartermaster Company (-) (Fld Svc Mod) 268th Transportation Co (Inland Cargo Transfer) 2d Platoon, 271st Personnel Company (Postal) Company A, 402d Civil Affairs Battalion (Tactical 5th Platoon, 271st Personnel Company (Postal) 266th Ordnance Company (AMMO)(Modular) 4th Platoon, 271st Personnel Company (Postal) HQs, 276th Maintenance Company (Support) 271st Personnel Company (Human Resources) 3d Platoon, 271st Personnel Company (Postal) HHC, 402d Civil Affairs Battalion (Tactical) Detachment 1, 597th QM CO (Maint Sec) 603d Engineer Detachment (Concrete) 602d Engineer Detachment (Facility) 402d Civil Affairs Battalion (Tactical) 363d Public Affairs Detachment HHD, 448th Engineer Battalion 471st Engineer Company (EVCC 389th Finance Detachment 398th Finance Detachment 413th Finance Detachment 448th Engineer Battalion WVKJBO WVHMA1 WR39B3 WR8CAA WQX9A3 WR31A1 WQX9A1 WR39A6 WVCIA2 WQX9AA WQX9A2 **WZ3MAA** WRAM99 **WVHMA5** WROVAA WROWAA WROZAA WRADAA WRAZAA WRQLA2 WRQLA3 WRQLA5 WRTCAA WRTCB0 WRYAAA WVGRA4 WVGRA5 WQX9T1 WR39A5 WRQLAA WRQLT1 WRQLA1 WRQLA4 WRTCAD WRTCC0 WRYAAD WRYNAA WSKVAA WTHKAA W76C04 WRTCD0 WRYATO WRTCTO WSS3AA WSS3A1 WSZZAA

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WSTVAA	420th Quartermaster Co (Supply)	PR	PR71A	PUERTO NU	15T MISSION SUPPORT COMMAND	498 BALEARES ST
WV4JAA	335th Medical Company (Area Support)	PR	PR71A	PUERTO NU	1ST MISSION SUPPORT COMMAND	498 BALEARES ST
WCIAA	597th Quartermaster Company (Field Service)(Modular)	PR	PR71A	PUERTO NU	1ST MISSION SUPPORT COMMAND	498 BALEARES STREET, BLDG G
WVCIA1	HQ, 597th Quartermaster Company (Field Service)(Modular	PR	PR71A	PUERTO NU	1ST MISSION SUPPORT COMMAND	498 BALEARES STREET, BLDG G
WVE8AA	407th Medical Company (Ground Ambulance)	PR	PR71A	PUERTO NU	15T MISSION SUPPORT COMMAND	498 BALEARES ST
WVKJCO	Company C, 35th Signal Battalion (Expeditionary)(ESB)	PR	PR71A	PUERTO NU	15T MISSION SUPPORT COMMAND	498 BALEARES ST
WSQ8AA	969th Quartermaster Detachment (Petroleum Liaison)	PR	PR76A	SALINAS	1ST MISSION SUPPORT COMMAND	#1 FRONT GULF STATION
WST6AA	941st Quartermaster Company (Petrl Spt)	PR	PR76A	SALINAS	15T MISSION SUPPORT COMMAND	#1 FRONT GULF STATION
WST6T1	HQ, 941st Quartermaster Company	PR	PR76A	SALINAS	15T MISSION SUPPORT COMMAND	#1 FRONT GULF STATION
WST6A1	Petri Spt Platoon, 941st QM Co (50K Bags)	PR	PR76A	SALINAS	1ST MISSION SUPPORT COMMAND	#1 FRONT GULF STATION
WST6A2	Petri Spt Platoon, 941st QM Co (50K Bags)	ΡŔ	PR76A	SALINAS	15T MISSION SUPPORT COMMAND	#1 FRONT GULF STATION
WST6A3	Petri Spt Platoon, 941st QM Co (50K Bags)	PR	PR76A	SALINAS	15T MISSION SUPPORT COMMAND	#1 FRONT GULF STATION
WVKJA0	Company A, 35th Signal Battalion (Expeditionary)(ESB)	ΡR	PR90A	YAUCO	15T MISSION SUPPORT COMMAND	ROAD 127, KM 1.0
Virgin Island						
WZBFAA	512th Transportation Detachment (Movement Control Tm)	N	VI71U	CHARLOTTE	1ST MISSION SUPPORT COMMAND	6304 ESTATE NAZARETH

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AUTHORITY:	5 USC 301, Departmental Regulations; 10 USC 301					
PRINCIPAL PURPOSE:						
ROUTINE USES:	The DoD Blanket Routine Uses set forth at the begli apply to this system.	nning of the Army's compilation	of systems or records notices also			
DISCLOSURE;	Disclosure is voluntary.					
	PART I - ADMINISTR/					
Name (Last, First, MI)		Rank/Grade	Date of Counseling			
	Doe, John R.	SGT/E-5	20221130			
Organization		Name and Title of Counselo				
11 MP BDE	PART II - BACKGROUND	Snuffy, Joe, MAJ, Comm	lander			
leader's facts and observa	(Leader states the reason for the counseling, e.g. Pen Nons prior to the counseling.) e Soldier of his/her status when he/she volunteers to deploy	formance/Professional or Event				
Key Points of Discussio		ately subsequent to counsell				
the United States for a period training or to report for mobil	e Soldier deploying as a civilian employee to an overseas lo not to exceed one year. Further, I understand that all travel ization will be at no expense to the government, except for er residing overseas for over one year, I will be reassigned	l costs incurred to and from an ove pay and allowances.	rseas location to perform inactive duty for			
I am a non-obligated So Reserve.	oldier and have notified my command that my overseas real	dency will exceed one year and I e	lect reassignment to the Individual Ready			
	2					
	OTHER INSTRU					
This form will be destroye and notification of loss of	d upon; reassignment (other than rehabilitative transfe benefits/consequences see total directives and AR 63	ers), separation at ETS, or upon 5-200.	retirement. For separation requirement			

complete Standby Ready Reserve Packet or Individual Ready Reserve Packet to uni	ing session to reach the agreed upon goal(s). The actions must be ecified time line for implementation and assessment (Part IV below) t for process if applicable
Remain in contact with the unit until I have receipt of orders or if remaining in Troo	p Program Unit Status
Ensure all contact information is correct	
Address: Phone number: Official email address: Personal email address:	
Outprocess from the unit and turn in all assigned equipment if electing to transfer to	the Standby Ready Reserves or Individual Ready Reserves.
Session Closing: (The leader summarizes the key points of the session and che agrees/disagrees and provides remarks if appropriate.) Individual counseled: I agree disagree with the information above. Individual counseled remarks:	cks if the subordinate understands the plan of action. The subordinate
Signature of Individual Counseled:	Date:
Leader Responsibilities: (Leader's responsibilities in implementing the plan of a	iction.)
Signature of Counselor:	Date:
PART IV - ASSESSMENT OF TI	E PLAN OF ACTION
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PART IV - ASSESSMENT OF TI Assessment: (Did the plan of action achieve the desired results? This section provides useful information for follow-up counseling.)	HE PLAN OF ACTION   In is completed by both the leader and the individual counseled and   In is completed by both the leader and the individual counseled and   In is completed by both the leader and the individual counseled and   In is completed by both the leader and the individual counseled and   In is completed by both the leader and the individual counseled and   In is completed by both the leader and the individual counseled and   In is completed by both the leader and the individual counseled and   In is completed by both the leader and the individual counseled and   In is completed by both the leader and the individual counseled and   In is completed by both the leader and the individual counseled and   In is completed by both the leader and the individual counseled and   In is completed by both the leader and the individual counseled and   In is completed by both the leader and the individual counseled and   In is completed by both the leader and the individual counseled and   In is completed by both the leader and the individual counseled and   In is completed by both the leader and the individual counseled and   In is completed by both the leader and the individual counseled and   In is completed by both the leader and the individual counseled and   In is completed by both the leader and the individual counseled and   In is completed by both t

**If:** An Army Reserve Soldier elects to remain a member of the Army Reserve Troop Program Unit (TPU) while overseas in a civilian capacity for 12 months or less.

**Then:** Recommended action: Soldier deployed in a foreign country coordinates with an overseas Army Reserve unit in order to perform Inactive Duty Training (IDT) and Annual Training (AT) requirements. The Soldier's assigned unit will assist with the coordination to set up the Soldier for success.

1. Required Documents:

- a. DA 1380 (Army Reserve Record of Individual Performance) signed by an officer having knowledge of duty performed.
- b. Annual Training orders, if the Soldier performs Annual Training.

2. Processing instructions:

a. Army Reserve overseas unit. The overseas Army Reserve unit will complete a DA 1380 for all IDT performed and send it to the Soldiers assigned unit for pay processing. The overseas Army Reserve unit will sign the Soldier's annual training orders and send it to the Soldiers assigned unit for pay processing.

b. Soldier's assigned unit. The Soldier's assigned unit will process all pay received within three days and notify the Soldier once complete.

Note: All travel expenses are the responsibility of the Soldier.

Note: If the Soldier does not perform at least 35 MUTAs, they will not earn a good year for retirement and could become a non-participant.

Note: If the Soldier does not drill regularly, they will accrue an SGLV debt. It is recommended Soldiers cancel their SGLV prior to deploying overseas in a civilian status.

**If:** An Army Reserve Soldier is overseas in a civilian capacity for more than 12 months months or more (up to 30 months) with a remaining Military Service Obligation.

Then: Recommended action. The Soldier should transfer to the Standby Active List.

Note: Soldiers assigned to the Standby Active List may perform Inactive Duty Training for Points only as long as they are attached to a unit and authorized by the unit commander.

1. Required Documents

a. See Personnel Action Guide checklist T-1-A-5, <u>https://xtranet/usarc/usarpag/RequiredDocuments/Checklists/Category\_1/Checklist\_T-1-A-5.pdf</u>

2. Processing Instructions.

a. Unit. The Soldier's chain of command will review the entire request for completeness and accuracy, and will recommend approval/disapproval at each level prior to submitting it to the Army Reserve Major Subordinate Commands (MSCs) using an approval memorandum. Submit all request via ePAT <a href="https://rcms.usar.army.mil/v3/Portal/Default.aspx.2">https://rcms.usar.army.mil/v3/Portal/Default.aspx.2</a>

b. Major Subordinate Commands:

(1) Upon Receipt, the MSC will review requests for reassignment to the Standby Ready Reserves Army List for accuracy and completeness before approving or disapproving the request.

(2) The MSC will forward the approved Standby Ready Reserves packet to the applicable Readiness Division (RD) for orders processing.

c. Readiness Division:

The RD will issue the reassignment order and forward a copy to the Soldier's assigned unit

d. Unit:

(1) The Soldier's assigned unit will forward the reassignment order to the Soldier.

(2) The Soldier's unit will out-process the Soldier from the unit.

**If:** An Army Reserve Soldier will be overseas in a civilian capacity for more than 12 months and has completed their Military Service Obligation.

**Then:** Recommended action: The Soldier should transfer to the Individual Ready Reserve.

Note one: Soldiers who have not fulfilled their Military Service obligation officers consider option one or two IOT avoid a bonus debt.

Note two: Soldiers may perform Inactive Duty for training for points only as long as they are attached to a unit and authorized by the Army Human Resources Command.

1. Required Documents:

a. See personnel Action Guide checklist T-1-A-1, <u>https://xtranet/usarc/usarpag/Pages/Checklist.aspx?action=T-1-A-1</u>

2. Processing Instructions.

a. Unit. The Soldier's chain of command will review the entire request for completeness and accuracy, and will recommend approval/disapproval at each level prior to submitting it to the Army Reserve Major Subordinate Commands (MSCs) using an approval memorandum. Submit all request via ePAT https://rcms.usar.army.mil/v3/Portal/Default.aspx.2

b. Major Subordinate Commands:

(1) Upon Receipt, the MSC will review requests for reassignment to the Individual Ready Reserve (IRR) (Voluntary or Involuntary) for accuracy and completeness before approving or disapproving the request. See Sample at Attachment 3.

(2) The MSC will forward the approved (IRR) packet to the applicable Readiness Division (RD) for orders processing.

c. Readiness Division:

The RD will issue the reassignment order and forward a copy to the Soldier's assigned unit

d. Unit:

(1) The Soldier's assigned unit will forward the reassignment order to the Soldier.

(2) The Soldier's unit will out-process the Soldier from the unit.

Army Reserve Soldier Overseas Civilian tour length:	Recommended action:
Less than 12 months	Coordinate with an overseas unit to remain a TPU
More than 12 or more and has a remaining MSO	Standby Active Reserve
12 or more and has no MSO	Individual Ready Reserve

Note: Soldiers that have completed their MSO and do not have a contract bonus may consider transferring to the Individual Ready Reserve if they choose not to remain a member of a TPU.

## Personnel Action Packet Checklist

T-1-A-5 Request	for Reassign	<u>ment to the Standy Res</u>	erve (Active List	:)
1. SOLDIER'S NAME	E (Last, First MI)	2. RANK 3. EMAIL ADD	RESS	4. DATE INITIATED
6. UNIT NAME	7. UIC W	8. UNIT/RPAC POC RA	NK/TITLE NAME	9. RPAC NAME
10. POC CONTACT I a. Phone: b. Email:		11. OFTS CMD	12. RPSC	13. POC SIGNATURE
14. REQUIRED PRO a. Intermediate:	CESS FLOW	b. Intermediate:	c. Final Appre	oval Auth:
15. Required Forms	and Documents			

- 1. DA Form 4651 with Commander's verification
- 2. Documentation as required
- 3. DA Form 4856 Standby Reserve Counseling
- 4. Letter of request from Soldier
- 5. Chain of Command Endorsement

#### **PROCESSING NOTES:**

- 1. Soldier initiates the request for reassignment to the Standby Reserve (Active List) and forwards through chain of command to the OFTS for review.
- 2. If approval is recommended, OFTS forwards packet to RPSC. If disapproved, OFTS returns to Unit/Soldier with explanation.
- 3. The RPSC publishes reassignment order and distributes to losing OFTS, Soldier, iPERMS, and updates personnel database.

16. CERTIFYING HR STAFF MEMBER 17. STAFF MEMBER SIGNATURE

\_\_\_\_\_

SOLDIER'S NAME (Last, First MI) RANK

18. REMARKS

#### Reassignment of Army Reserve Troop Program Unit (TPU) Soldiers to the Individual Ready Reserve (IRR): Definitions

1. Statutory Military Service Obligation (SMSO) - The statutory MSO is incurred on initial entry to the Armed Forces whether by induction, enlistment, or appointment. On or after 1 June 1984, all Soldiers incur an 8-year statutory MSO. A contractual obligation is acquired when an individual voluntarily enters into an agreement to serve in a military status for a specific period. See AR 135-91, chapter 2.

2. TPU Contractual Obligation Service (TCOS) date - The date at which a first-term Soldier completes their contractual obligation to satisfactorily participate in a TPU. The most common TPU contractual obligation is 6 of 8 years (6x2); however, Soldiers may be on a 4x4 or 3x5 contract, etc.

3. Expiration Term of Service (ETS) - The scheduled date on which a Soldier's statutory or contractual (whichever is later) term of military service will end. A First Term Soldier's ETS date is their SMSO date.

4. Ready Reserve (RR) obligation- Part of the statutory and/or contractual obligation, in which a Soldier is required to satisfactorily participate in a TPU or RR Control Group. Includes the SELRES and IRR Control Groups.

5. Standby Ready Reserve- consists of Soldiers who maintain their military affiliation without being in the Ready or Retired Reserve. Membership is limited to those Soldiers having mobilization potential. Soldiers with a statutory MSO, temporarily placed in the Standby Reserve, will be transferred back to the Ready Reserve at the earliest possible date. Voluntary members of the Standby Reserve, unable to transfer to the Ready Reserve and possessing critical skills determined by the SECARMY to be mobilization assets, may be retained instead of discharged. Soldiers on the Active Status List may participate in Reserve training activities at no expense to the government, earn retirement points, and be eligible for promotion. The Active Status List consists of Soldiers assigned under the following conditions (AR 140-10, 8-2):

- Key Employees; Reserve Officers with a remaining Service obligation at the time of removal from Ready Reserve may be transferred only to the Standby Reserve Active Status List (AR 135-133, 2-11(b)(1)
- Temporary hardship (extreme personal or community hardship)
- Temporary medical disqualification
- Theological Students
- Overseas residency or missionary obligations (will not exceed 30 months)
- Confirmed as infected with the Human Immunodeficiency Virus (HIV)
- Secretarial determination

#### Reassignment of Army Reserve Troop Program Unit (TPU) Soldiers to the Individual Ready Reserve (IRR): Definitions

6. Individual Ready Reserve (IRR)- the IRR consists of pre-trained individual Soldiers assigned to various control groups for control and administration who are available for mobilization in time of war or a national emergency declared by Congress. Soldiers in the Individual Ready Reserves are considered mobilization assets, but are not required to perform Inactive Duty for Training (IDT). Soldiers in an IRR status may request authorization to perform IDT while assigned to the IRR from the Army Human Resources Command (HRC).

7. Selected Reserve (SELRES) - This allows Soldiers who enlisted in the Selected Reserve, have a remaining statutory military service obligation, and have incurred either a bona fide temporary, nonmilitary obligation requiring overseas residency outside the United States, or a bona fide temporary (not to exceed 30 months), religious missionary obligation. Additionally, reference 1c states that a Soldier with a remaining service obligation may be reassigned/transferred to the Standby Reserve to temporarily reside overseas or to fulfill a temporary nonmilitary employment obligation requiring overseas residency, or bona fide, temporary missionary obligation.

8. IRR Control Groups - Control Group (Annual training), Control Group (Reinforcement), Control Group (Officer Active Duty Obligor), and Control Group (Dual Component).

9. First-Term Soldier - Soldier who is on their initial contract with remaining SMSO.

10. Career Soldier - Soldiers who have completed their SMSO and reenlisted for continued service.

11. Mobilization Asset - Soldiers that are currently available to their reporting units for deployment/employment to accomplish/provide their core functions or designed capabilities.